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PACIFIC GROVE UNIFIED SCHOOL DISTRICT
435 Hillcrest Avenue Pacific Grove, CA 93950

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Revised Position

February 28, 2020

NOTICE OF CLASSIFIED VACANCY

QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW

POSITION: **BASRP Recreation Assistant**
Itinerant based on BASRP enrollment and program need
Forest Grove Elementary and Robert Down Elementary Schools

HOURS: Monday – Friday / 6 hours per week
Current schedule is M,T,W,F 3:00 PM – 4:00 PM TH 2:00 PM – 4:00 PM
Subject to change based on program enrollment and need
180 day work calendar

DESCRIPTION: Under the general direction of the Recreation Coordinator, Principal, or designee if Recreation Coordinator is unavailable will monitor the play and activity of the program participants.

REQUIREMENTS: Must meet minimum Recreation Assistant job description requirements located on our website under the employment tab. Qualified applicants will be required to complete and pass a PGUSD Recreation Assistant written test.
Test date TBD

EFFECTIVE: **As soon as possible**

SALARY: Range 27: Starts at \$18.25 per hour
(This position starting after 2:00 pm will receive one step increase to Range 27 for night differential starting at \$18.25 per hour)

DEADLINE: Friday, March 6, 2020

APPLICATION: Submit a complete application package on edjoin or to:

Pacific Grove Unified School District
Human Resource Department
Billie Mankey, Director II, Human Resources
435 Hillcrest Avenue
Pacific Grove, CA 93950.
Phone: 831-646-6507; FAX: 831-646-6527
District website: www.pgusd.org
E-mail: bmankey@pgusd.org

A complete classified application package includes a cover letter, district classified application form and 3 letters of reference.

District employees need only submit a letter of interest.

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.