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PACIFIC GROVE UNIFIED SCHOOL DISTRICT

435 Hillcrest Avenue Pacific Grove, CA 93950

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March 8, 2019

NOTICE OF SUBSTITUTE CLASSIFIED VACANCY

POSITION: Substitute Preschool Instructional Assistant POOL
Pacific Grove Adult Education Child Development Center

HOURS: ON CALL ~ AS NEEDED

SALARY: According to the Classified Salary Schedule.
Range 30: \$19.58 per hour

DEFINITION: Under the direct supervision of classroom teachers and other certificated personnel assists in the performance of their duties, supervision of pupils and in instructional tasks.

DEADLINE: This is a high demand position. Applications are needed immediately and will remain open until a substantial sub pool is obtained.

REQUIREMENTS: Possession of a valid California Driver's license

- 12 Units of Early Childhood Education Classes desirable
- Valid CPR/First Aid certification is desirable

APPLICATION: Submit a complete application package on edjoin or to:

Pacific Grove Unified School District
Human Resource Department
Billie Mankey, Director II, Human Resources
435 Hillcrest Avenue
Pacific Grove, CA 93950.

PHONE: 831-646-6593 FAX: 831-646-6527

Application available on District website: www.pgusd.org

A complete application package includes a cover letter, district application, copy of required license and certificates, and 3 letters of recommendation.

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.