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PACIFIC GROVE UNIFIED SCHOOL DISTRICT
435 Hillcrest Avenue Pacific Grove, CA 93950

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January 4, 2019

NOTICE OF ITINERANT CLASSIFIED VACANCY

QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW

POSITION: Paraprofessional ~ Special Needs
Pacific Grove Unified School District – Itinerant

HOURS: 3-7 hours per day, 1-5 days per week, hours may vary
Up to 35 hours per week

We are creating a team of paraprofessionals to support the needs of students with disabilities across the school district. The assignments are non-campus specific and subject to change depending on enrollment and the needs of the students. One additional position available for the 2018-2019 school year.

SALARY: Range 37: Starts at \$ 23.33 per hour

EFFECTIVE: 2018-2019 School Year

DESCRIPTION: Under the direction and supervision of the Director of Student Services, and supervision of the Principal and assigned classroom teacher, Paraprofessionals, Special Needs work as a member of a team to support students with varying types and severity of disabilities. Paraprofessionals support students with behavioral and instructional needs in the areas of academics, social skills, self-help skills, independence skills and other activities of daily living. The Paraprofessional, Special Needs shall assist in classroom preparation, monitor and provide documentation of the student’s daily performance, assist with student’s personal hygiene, and assist the classroom teacher with various school events. Paraprofessionals may be directed to support different students or classrooms throughout the school year based on the needs of the students.

EDUCATION & EXPERIENCE:

- Any combination of education and/or experience that would demonstrate possession of the knowledge and abilities listed herein.
- No Child Left Behind (NCLB) Compliant
- Associates Degree, Bachelor’s Degree or pass CBEST
- 30 day substitute credential highly desirable
- Additional coursework related to this position such as education, psychology, child development, classroom behavior management and/or Early Childhood Education
- Specialized training in areas of assignment (eg: applied behavioral analysis, crisis intervention techniques)

DEADLINE: January 14, 2019

A district written test is required for this position. Only those applicants with a complete application packet & meeting the job description qualifications will be invited to test. Test Date is to be determined. Only those applicants that pass the written test will be invited to interview.

APPLICATION: Please apply through www.edjoin.org or to:

Pacific Grove Unified School District
Human Resource Department
Billie Mankey, Director II, Human Resources
435 Hillcrest Avenue
Pacific Grove, CA 93950.
PHONE: 831-646-6507 FAX: 831-646-6527
District website: www.pgusd.org

A complete application package includes: a cover letter, current résumé,
Application and 3 current (within last year) letters of recommendation.