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PACIFIC GROVE UNIFIED SCHOOL DISTRICT

435 Hillcrest Avenue Pacific Grove, CA 93950

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November 19, 2018

Revised Posting

NOTICE OF SUBSTITUTE CLASSIFIED VACANCY

QUALIFIED DISTRICT EMPLOYEES WILL RECEIVE AN INTERVIEW

- POSITIONS:** SUBSTITUTE INSTRUCTIONAL ASSISTANT – ELD & Title 1
FOREST GROVE ELEMENTARY
- HOURS:** 4 hrs. 15 min. per day / 3 days per week/ 180 day work calendar
9:00 AM -11:00 AM & 12:55 PM-3:10 PM Monday-Wednesday
- EFFECTIVE:** ASAP – May 31, 2018 ONLY
- SALARY:** Range 31: \$ 20.08 per hour
- DEFINITION:** Under the direct supervision of classroom teachers and other certificated personnel assists in the performance of their duties, supervision of pupils and in instructional tasks.
- DEADLINE:** November 25, 2018
- APPLICATION:** Submit a complete application package on EDJOIN or to:

Pacific Grove Unified School District
Human Resource Department
Billie Mankey, Director, Human Resources
435 Hillcrest Avenue
Pacific Grove, CA 93950.
Phone: 831-646-6507; FAX: 831-646-6527
District website: www.pgusd.org
E-mail: bmankey@pgusd.org

Qualified applicants will be required to complete and pass a PGUSD Instructional Assistant written test.
Test date TBD

A complete classified application package includes a district classified application form, current résumé, and 3 current (with last year) letters of recommendation.

The Pacific Grove Unified School District does not discriminate against on the basis of sex, sexual orientation, gender, gender identity, gender expression, pregnancy, race, ancestry, national origin, religion, color, mental or physical disability, medical condition, genetic information, marital status, age, and military and veteran status.