

PACIFIC GROVE UNIFIED SCHOOL DISTRICT
Classified Computation of Work Days for 2017-2018

365 = days in one year

105 = weekend days

$365 - 105 = 260$ work days per year (wd/y)

260 work days \div 12 months = 21.67 work days per month (wd/m)

12 Month Classified Employee

260 work days per year - 14 holidays = 246 work days

- Vacation time can be used during all Breaks
 - Pay Schedule = 12 checks
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11.5 Month Classified Employee

250 work days per year - 14 holidays = 236 work days

- October Break = non-working days
 - Spring Break = non-working days
 - Pay Schedule = 12 checks
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11 Month Classified Employee

11 months x 21.67 wd/m = 238 wd/y - 13 holidays = 225 work days

- Vacation time can be used during October, Winter & Spring Breaks
 - Pay Schedule = 12 equal checks July through June
 - Start July 24, 2017 - Last day June 20, 2018
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10.75 Month Classified Employee

10.75 months x 21.67 wd/m = 233 wd/y - 13 holidays = 220 work days

- Vacation time can be used during Winter & Spring Breaks
 - October Break = non-working days
 - Pay Schedule = 12 equal checks July through June
 - Start July 24, 2017 - Last day June 20, 2018
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10.5 Month Classified Employee

10.5 months x 21.67 wd/m = 228 wd/y - 13 holidays = 215 work days

- Vacation time can be used during Winter & Spring Breaks
 - October Break = non-working days
 - Pay Schedule = 12 equal checks July through June
 - Start July 24, 2017 - Last day June 13, 2018
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10 Month Classified Employee

10 months x 21.67 wd/m = 217 wd/y - 13 holidays = 204 work days

- Vacation time can be used during Winter & Spring Breaks
 - October Break = non-working days
 - Pay Schedule = 11 equal checks August through June/ may sign up for 12 (see payroll)
 - Start August 2, 2017 - Last day June 7, 2018
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190 Day Classified Employee

- All Breaks Off - Work student days + 5 days before school + 5 after school
 - Pay Schedule = 11 equal checks August through June/ may sign up for 12 (see payroll)
 - Start August 2, 2017 - Last day June 8, 2018
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185 Day Classified Employee

All Breaks Off - Work student days + 5 days before school or after school

- Pay Schedule = 11 equal checks August through June/ may sign up for 12 (see payroll)
 - Start August 7, 2017 - Last day June 6, 2018
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180 Day Classified Employee

- All Breaks Off - Work student days ONLY
- Pay Schedule = 11 equal checks August through June/ may sign up for 12 (see payroll)
- Start August 9, 2017 - Last day June 1, 2018